REQUEST FOR EXPRESSIONS OF INTEREST

Consulting services – Individual Consultant

**ROMANIA**

**Rural** **Pollution Prevention and Reduction Project**

**Loan No.:** 9505-RO

**Assignment Title:** Technical Helpdesk Expert

**Reference No**. (as per Procurement Plan): 06/IC/2024

The Government of Romania has received financing from the World Bank toward the cost of the Rural Pollution Prevention and Reduction Project (RAPID Project), and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) include specialized consultancy services of an Individual Consultant – Technical Helpdesk Expert to contribute to and facilitate the development and implementation of PMU’s technical activities and also to specifically support the implementation of the Grants’ public beneficiaries related technical activities. The duration of the contract is until 31st March 2028, or any other period mutually agreed by the parties, as may be necessary. The initial estimated total input under the present assignment is planned to be and it is estimated at 4,794 working hours. Consultant’s monthly average input will be of about 102 working-hours. Even if the input is foreseen as a part time, the input per working day can normally range between 0-8 hours/day depending on the working schedule agreed between the Client and the Consultant. The monthly work-schedule may also include time periods with full-time input (8 hours/working-day) and time periods with higher or lower than the 6 hours/working day time-input, and also weekends and/or national holidays, if so agreed between the parties. The consultant is expected to commence performance of the services within maximum one week after contract signing.

The detailed Terms of Reference (TOR) for the assignment are attached to this request for expressions of interest.

The Ministry of Environment, Waters and Forests – Rural Pollution Prevention and Reduction Project, now invites eligible individual consultants (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The Individual consultant will be selected on the basis of her/his relevant experience, qualifications, and capability to carry out the assignment. The shortlisting criteria are:

1. **Qualifications – 15 p**
2. Academic engineering education;
3. **Work Experience, scored against the application documents -70 p**
4. A background of at least 5 years in the field of engineering;
5. At least 3 years of proven practical experience in the field of project management;
6. Practical experience in monitoring and assessing internationally-funded projects;
7. Relevant practical experience in the field of investments for the prevention and reduction of agricultural pollution;
8. Proven practical experience in managing contracts involving collection and processing of agricultural waste;
9. Sound knowledge of project management and of the provision of regulations in place regarding the technical-economical documentations development for public investments are a must;
10. Knowledge of WB’s monitoring and assessment exigencies and procedures; experience in working with WB will be appreciated;
11. Relevant experience in producing various reports to a large number of institutions;
12. **Other skills, scored against the application documents – 15 p**
13. Advanced PC skills and sound knowledge of the MS Project and MS Office package: MS Word, Excel, Access, Outlook, Power Point;
14. Good capacity to communicate with people from different backgrounds and positions, as well as with local and national authorities;
15. Good command of spoken and written English is a must;
16. Integrity, Proactive, Strong communication and reporting skills and ability to work in multidisciplinary teams.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, 3.17 and 3.21 to 3.24 of the World Bank’s “Procurement Regulations for IPF Borrowers” July 2016, revised November 2020 (“Procurement Regulations”), setting forth the World Bank’s policy on conflict of interest and Eligibility. Interested consultants will sign and send together with their Expression of Interest a declaration of availability, no conflict of interest and eligibility, in the format attached to this request for expressions of interest.

A Consultant will be selected in accordance with the Open Competitive Selection of Individual Consultants method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours from Monday to Thursday 8:30 to 17:00 hours and Friday 08:30 to 14:30 hours.

**Expressions of interest and CVs,** together with the signed declaration of availability, no conflict of interest and eligibility, must be submitted in a written form, in English language, (by e-mail, in person, or by mail) to the address below by 13th of June*.*

**To validate the information presented in the CV, the candidate will attach all the relevant supporting documents (studies diploma(s), recommendations, language certificates, training diplomas, certifications etc.).**

**Ministry of Environment, Waters and Forests – Rural Pollution Prevention and Reduction Project**

Attn:

**Mr. Mihai CONSTANTINESCU, Director of the PMU**

**Ms. Cătălina Criveanu, Procurement Manager**

**Ms. Mădălina TANASOI, Procurement Specialist**

**46-48, Calea Plevnei, Sector 1, Building E, 1st Floor, Room 11**

City: **Bucharest, ZIP Code: 010233, Country: Romania**

Phone: **+40 723 654 600; +40 756 036 082; +40 0723 654 360.**

E-mail: mihai.constantinescu@mmediu.ro; catalina.criveanu@mmediu.ro; madalina.tanasoi@mmediu.ro

**Annex: Declaration of Availability, No Conflict of Interest and Eligibility**

**TO:** **Mr. Mihai CONSTANTINESCU,** Director PROJECT MANAGEMENT UNIT OF THE “Rural Pollution Prevention and Reduction”

**Ref. Assignment:** 06/IC/2024 - Individual Consultant, Technical Helpdesk Expert – Declaration of Availability, No Conflict of Interest and Eligibility

**DECLARATION**

Dear Mr. Constantinescu,

I, the undersigned, **………………………………....** [*insert name of the individual consultant*], on behalf of ………………………………………… [*insert name of the juridical person*], confirm my availability to provide the services under the **assignment 06/IC/2024** - Individual Consultant – Technical Helpdesk Expert, in accordance with the requirements in the Terms of Reference and for the duration specified thereto.

I also confirm that my hiring, in case I am selected, would not create a conflict of interest or eligibility issue as per the provisions of Section III, paragraphs, 3.14, 3.16, 3.17 and 3.21 to 3.24 of the World Bank’s “Procurement Regulations for IPF Borrowers” July 2016, revised November 2020 (“Procurement Regulations”).

**Consultant’s Name**

Signature

Date: