



UNITATEA DE MANAGEMENT AL PROIECTULUI
"CONTROLUL INTEGRAT AL POLUĂRII CU NUTRIENȚI"

ADVERTISEMENT

The Ministry of Environment, Waters and Forests seeks recruitment of suitable staff to cover the Senior Technical Monitoring and Evaluation Specialist position with an employment contract for a limited period within the Project Management Unit (PMU) responsible with the implementation of the World Bank (WB) supported Integrated Nutrient Pollution Control Project.

The individual employment contract will be initially concluded for a limited period of time, until 31.05.2017. After entering into force of the law ratifying the additional financing of the project, the employment contract may be correspondingly extended until 31.03.2022.

The minimum required qualifications are:

- Academic education in engineering;
- At least 15 years of specific experience in the field of engineering;
- Proven practical experience in the field of projects monitoring and evaluation;
- Proven practical experience in the field of animal waste/ household waste management;
- Sound knowledge of WB's monitoring and evaluation procedures; experience in direct working with WB financed projects would be an advantage;
- Relevant experience in elaborating reports to be submitted to different institutions;
- Advanced PC skills and sound knowledge of the MS Office package: MS Word, Excel, Access, Outlook, Power Point and MS Project;
- Good capacity to communicate with people with different backgrounds and positions, as well as with local and national authorities;
- Competent in write/speak/read good English.

Details regarding the recruitment, the terms of reference and the required qualifications are available at the below mentioned address and on the website of the Ministry of Environment, Waters and Forests: www.mmediu.ro.

Interested candidates are invited to submit a file containing the following documents:

- Application letter in both Romanian and English languages;
- Curriculum vitae both in Romanian and English languages;
- Copy of ID card;
- Copy of the employment book or certificate/certificates confirming length of work experience;
- A declaration that he/she has no penal record which would make he/she incompatible with the job for which the application is submitted;

- Medical certificate attesting a proper health, issued up to 6 months prior to the competition;
- Other relevant documents (certificates, recommendations, etc.).

The selection of the candidates will be carried out on the basis of the assessment of files and supporting documents and the suitable candidates will be contacted by phone/email for the interview.

The applications should be submitted to the "Integrated Nutrient Pollution Control" Project Management Unit - Ministry of Environment, Waters and Forests, 12 Libertății Blvd., 2nd floor, room 304D, District 5, Bucharest.

Closing date for application is **18 October 2016, at 14.00 h.**

Additional information can be obtained at the representative of the "Integrated Nutrient Pollution Control" Project Management Unit, Ms. Andreea Cazacioc, phone number 021.408.95.65, or at the address: Ministry of Environment, Waters and Forests, 12 Libertății Blvd., room 304D, District 5, Bucharest.

TERMS OF REFERENCE

Senior Technical Monitoring and Evaluation Specialist

Tasks and responsibilities:

1. Is subordinated and reports to PMU Director.
2. The Senior Technical Monitoring and Evaluation Specialist shall have the following main tasks and responsibilities:
 - Assists the PMU Director in all technical aspects related to the implementation of the Project, as well as in monitoring and evaluation/assessment of the Project;
 - Monitors the implementation of the Project in the assigned area, using the agreed monitoring indicators;
 - Based on the monitoring activities, assist the PMU in the preparation of the work plans, feeding back into the implementation process the lessons learned, as improved practices;
 - Work with the implementing institutions and the designated staff of ANAR in the project area, for an efficient use of the created monthly reporting system.
 - Based on the monthly reports provided by the implementing institutions, prepare consolidated quarterly progress reports, including detailed implementation plans and work programs, for the next three months following the reporting period;
 - Takes responsibility to coordinate and supervise the implementation of environmental management plans and the mitigation measures to reducing the environmental risks in the allocated monitoring area;
 - Conduct periodic field visits, in order to monitor and approve the site-specific action plans implementation;
 - Assists the procurement specialists, as applicable, to prepare the technical specifications for specific investments and equipment;
 - If required, participate in organizing seminars, training sessions, and study trips in the field of nutrient pollution control, manure and household waste management.
3. Scope of relationships:
 - a) Hierarchical: Reports to the PMU Director;
 - b) Functional relationships: with other PMU members and ANAR technical specialists that are assigned to implement the Project;
 - c) Cooperation relationships:
 - with the World Bank Project's Task Team Leader, as well as with other technical WB specialists;
 - with other technical specialist from involved/related institutions in Romania (at central and local levels)

- d) Representation relationships: according to the mandate which is entrusted by the PMU Director.

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